

# Partnership Terms & Conditions

These terms and conditions form a contract between the Chartered Institute of Linguists ("CIOL") and you as a Partnership of CIOL.

CIOL is the global professional body for Linguists.

Please read these terms and conditions carefully before applying to become an CIOL Partnership. In consideration of CIOL accepting your application to become an CIOL Partnership and allowing you to access the site, you agree to be bound by these terms and conditions.

## **Partnership Benefits**

Partnership of the CIOL will provide you with one of two levels of Partnership: Business and Corporate.

Partnership packages vary according to the level of Partnership.

We reserve the right to change the benefits that apply to CIOL Partnership at any time without prior notice.

Partnerships can use the appropriate CIOL Partnership logo in the following ways:

Business:

- Any single site local organisation working in the linguistic profession/industry, the partnership logo be used by anyone within the organization and by the organization itself to use for promotional purposes (e.g. on your corporate website) for the duration of the Partnership.

Corporate:

- Any multi-site or international organisation in the linguistic profession/industry, the partnership logo be used by anyone within the organization and by the organization itself to use for promotional purposes (e.g. on your corporate website) for the duration of the Partnership.

## **Cooling off Period**

You have a five (5) working days cooling off period, from the date of confirmation of the "New Partnership" in which to cancel your subscription without penalty. Once

you start making use of your Partnership either by using the logo or accessing partner benefits, we are unable to cancel your Partnership until the renewal is due. You must notify us of your wish to cancel in writing by contacting the CIOL team at [membership@ciol.org.uk](mailto:membership@ciol.org.uk).

### **Right to refuse applications or downgrade applications**

We reserve the right not to fulfil, or to cancel, your application if we are unable to obtain payment authorization from the issuer of your credit/debit card or payment by other means.

We reserve the right not to fulfil or to cancel your application if we do not feel you meeting the criteria of becoming a CIOL partnership (please see CIOL Values).

If your Partnership application is accepted, but we subsequently discover that any or all of the information provided by you was misleading or false, we reserve the right to revoke your Partnership with immediate effect, without the right of appeal.

### **Renewals: Cancellations and Refunds**

If you wish to cancel your Partnership you must inform us when you receive the renewal invoice. This notice should be provided directly to us in writing by letter or email prior to the commencement of your Partnership.

Once renewal of your Partnership has occurred, it will still be possible to cancel your Partnership only if you have not used any of the Partnership benefits. CIOL is not obliged to offer a refund if notice has not been given prior to renewal.

### **Price information**

By agreeing to these terms and conditions, you agree that you will pay us the fees set out on the order form page of the Site. Fees displayed on this page will prevail at all times in relation to Partnership orders placed online.

We reserve the right to increase the price of your Partnership from time-to-time, and any such amendments will be on the partner page of the Site. If you are a current CIOL Partnership, you will be informed of any fee increase in your renewal notice. If we discover an error in the price of your Partnership subscription, we will inform you as soon as possible.

### **Credit/Debit Card Payment**

If you are not using your own credit/debit to pay for your Partnership fee, you must ask the permission of the credit/debit card holder before entering the payment details.

When you apply to become an CIOL Partnership either online, by post or verbally, you are confirming that you have obtained the express prior permission of the credit/debit card holder.

### **Links**

The Site may contain links to other websites, which in turn may contain material that has been produced by third parties not affiliated with CIOL. We have no control over those other websites and accept no responsibility or liability for information or content provided on such websites.

### **Variation**

We may change these terms and conditions at any time upon giving you 14 days prior written notice. The most recent edition of these terms and conditions will be binding upon you.

### **The CIOL Brand**

The "CIOL" trade mark is owned by CIOL and nothing contained on the site or these terms and conditions shall constitute the grant of a license to use such trade mark.

### **Governing Law and jurisdiction**

These terms and conditions are governed by English law. You hereby irrevocably submit to the exclusive jurisdiction of the English courts notwithstanding the jurisdiction where you are based.

### **Queries, Comments and Complaints**

CIOL will respond to any complaint or query received within five (5) working days. CIOL will acknowledge that we have received your communication and investigations are being carried out.

If you have any queries, comments or complaints about your subscription please contact the