

# CIOL Language Level Assessment (LLA) Registration Form – Speaking

Before completing this registration form, please ensure you have read our FAQs [here](#). Please email your registration form to [info.lla@ciol.org.uk](mailto:info.lla@ciol.org.uk). Please note that all required fields must be completed for the registration form to be accepted.

## SECTION 1 – PERSONAL DETAILS

| TITLE (tick as appropriate)            | Mr | Ms | Mrs | Miss | Dr | Other |
|--|----|----|-----|------|----|-------|
| First Name(s)                          |    |    |     |      |    |       |
| Last Name                              |    |    |     |      |    |       |
| Contact Number(s)<br>Inc. Country Code |    |    |     |      |    |       |
| Email Address                          |    |    |     |      |    |       |

## SECTION 2 – ASSESSMENT DETAILS

| Language selection – Please tick a box next to the language you would like assessed |         |       |                        |
|---|---------|-------|------------------------|
| French  | German  | Other | (please specify below) |
| Spanish   | Italian |       |                        |

## SECTION 3A – ASSESSMENT FEES

| Skill    | Fee     |
|----------|---------|
| Speaking | £125.00 |

*All assessments are conducted online only using Microsoft Teams.  
We are unable to process registration forms received with incomplete fees.*

## SECTION 3B – PAYMENT METHOD

| Credit/Debit Card   |
|---|
| A member of the Client Services Team will email you a <b>secure payment link</b> . If you wish to pay via BACS (Bank Transfer), please email <a href="mailto:info.lla@ciol.org.uk">info.lla@ciol.org.uk</a> |

## SECTION 4 – DECLARATIONS

- There is no specific preparation required for the assessment, although you may want to brush up on your speaking skills. Please read the Frequently Asked Questions (FAQs) published on our website here.
- You will need to show photo ID, such as passport, identity card or driving licence at the beginning of the assessment.
- Completed Registration Forms received without full payment will not be processed. Payment can be made either by BACS or card (see section 4B for payment information).

## SECTION 5 – SIGNATURE

- By signing and submitting this Registration Form, including paying the appropriate fees, you agree to abide by the declarations listed above in Section 4.
- Your data: The information you provide will be used by CIOL to create a candidate record and will be used to manage your assessment and fulfil the benefits and services you expect as a CIOL assessment candidate.
- Your data will not be sold to any other third party without your consent.

I have read and agree to abide by the declarations listed in Sections 4 and 5

**Candidate signature** (If completing electronically, please type your name in full):

**Date:**

Contact: Client Services Team Tel: +44 (0)20 7940 3100  
Email: [info.lla@ciol.org.uk](mailto:info.lla@ciol.org.uk) Web: [www.ciol.org.uk](http://www.ciol.org.uk)