**Chartered Linguist Registration**

**Producing a CPD reflective statement as part of the audit process**

CPD is a mandatory requirement for Chartered Linguist registration. To support your on-going registration please submit a reflective statement based on CPD activity undertaken in the last 12 months.

You may produce your reflective statement in any format that suits you, provided it can be submitted electronically. The statement should be between 500 and 1,000 words.

As a guide to producing a meaningful reflective statement you should consider the following four questions.

You may submit your reflective statement on this form if you wish. Please expand each section as needed.

1. **What area of your professional practice was involved in each activity?**

For example, did the activity address your language skills, subject knowledge, technological skills, business skills, intercultural knowledge, interpersonal skills or something else? What did you learn?

1. **What did you find useful? What was less useful? And why?**
2. **How has what you learned impacted on your professional practice?**
3. **Did you engage in a variety of activities or was most of your CPD in the same format?**

Did the type of activity affect how useful it was: for example, did you find reading articles about your subject area more or less useful than attending a conference or training course?